F.A.C.E.
FAIRFIELD AREA CYBER EDUCATION

2020 – 2021
High School Handbook

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FAIRFIELD AREA SCHOOL DISTRICT

4840 Fairfield Road, Fairfield, PA 17320   www.fairfieldpaschools.org

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Dear Students, Parents, and Guardians:

Welcome to the Fairfield Area Cyber Education (FACE) program, where we believe that student learning is not confined to the classroom or the school day. The District understands the desire of some students and parents to pursue an educational route that could be considered non-traditional but is becoming more prevalent with the current educational and health concerns. In an effort to create a culture of educational opportunities within the legal entitlement of a public school education, the Fairfield Area School District has created a variety of learning opportunities for students. It is the intention of the District to offer these on-line options for students while ensuring the quality and integrity of curriculum that has exemplified the tradition of excellence our students have enjoyed. Ideally, every student living in the Fairfield Area School District will find an opportunity to complete a rigorous and relevant education, while continuing to be a member of their local school and participate in school events and activities.

This handbook has been developed to provide you with an overview of the FACE program, support system, and important policies and procedures. FACE students remain enrolled in our school district and therefore will use the school as a resource. This handbook will provide you with clear guidelines on both parent and student responsibilities as well as the school's responsibilities. It is important for you to remember that you have selected a program that is part of a public school; therefore, we must comply with various state and federal regulations.

The FACE program will continue its tradition at the secondary level with online coursework being provided by the high school staff through the PLATO platform. High school students will be able to choose their courses with assistance from their School Counselor and Cyber Coordinator. The middle and elementary school programs will be bringing in a new opportunity for students and parents to work (partnering) with staff to provide state curriculum to students through online services in the Edgenuity program.

We look forward to working with you this school year. Our commitment is to support student success, and we are dedicated to achieving that goal together. If you have questions, we are here to help you. Please do not hesitate to contact the district to discuss any concerns that you may have.

Congratulations on joining FACE. We wish you a successful school year!

Michael. P. Adamek
Superintendent

Students First
Fairfield Area School District

FACE Mission Statement

The Fairfield Area School District will extend learner options for achieving goals by developing and implementing a comprehensive, student-centered online learning environment that effectively uses current technology, research-based instruction, standards driven content, and highly qualified instructors.

Attendance Policy

According to Pennsylvania State Law, parents and/or guardians are responsible for ensuring that their student(s) attends school. Full-time online learning students **are expected to complete at least 20 hours of work online each week**, and that is not including the offline activities that may correspond with each given course.

A week for cyber-school is defined as **Week 1: Friday 10:45 AM – Week 2: Friday 10:45 AM**. Students who work less than the expectation will be marked absent for the hours not fulfilled online.
Example: Student A works online 12 hours during a given week instead of the expected 20 hours. Student A would be marked absent for Thursday and Friday of that week as 20 hours translates into 5 days at 4 hours a day, and 12 hours would fulfill 3 days at 4 hours a day.

Online hours need to be completed **prior to 10:45 AM each Friday** in order for the online hours to count for that week's attendance. The full-time online learning students and the cyber monitor /Cyber Coordinator will work together to create a scheduled "in-person" tutor session if that one-on-one time is necessary. Students not attending school as mandated by the law will be considered truant and are subject to local truancy laws and regulations.

Excused Absences

Fairfield Area School District recognizes that situations can occur that will keep a student from completing the assigned weekly hours. These will be considered excused absences and should fall into one of the categories below. Students are expected to make up all missed work. Excuses are due to the Cyber Coordinator within three (3) school days of the absence and should be emailed or handwritten and faxed to the Cyber Coordinator (who will then communicate with the Building Secretary to ensure proper record keeping). Excuses submitted after the three days will not be approved.

- **Absence due to illness, health conditions, family emergency.** The parent/guardian is to notify the assigned cyber monitor /Cyber Coordinator by email prior to the absence unless the situation does not provide the opportunity. A doctor's note must be provided to the Building Level Office if the student misses three consecutive days due to illness.
- **Participation in school approved activities (field trips, sporting events, etc.).** Participation in the school sponsored activity must be authorized by the advisor of the school-sponsored activity and the online student's parent/guardian. The cyber monitor /Cyber Coordinator should also be notified.
- **Parental request for and Educational Journey.** Students enrolled in the full-time online program and are planning to be away from the home of residence must fill out an Educational Journey Form. This form must be submitted to the Building Secretary or Cyber Coordinator no less than ten (10) school days before the expected trip/event is to occur for Building Principal approval.
- **Disciplinary actions.** Absences due to temporary suspensions are excused for attendance record keeping.

Other Absences
Illegal:
All illegal absences for students of compulsory school age (16 years & under) are unlawful. Current County procedure requires a referral to Adams County Children and Youth for any student with accumulated illegal absences. These absences include the following:
1. Absence through parental neglect
2. Illegal employment
3. Truancy, and/or
4. All other absences not considered "excused"

Unexcused (Restricted):
These absences involve students that are 17 years of age & above and include the following:
1. Absence through parental neglect
2. Illegal employment
3. Truancy, and/or
4. All other absences not considered "excused"

Fineable:
These absences involve all illegal absences in excess of three days and are subject to referral to the Magisterial District Judge for judgment.

When a student has an unusual number of absences (10 days) other than legally supported, the parents will be notified. A written notice will be sent to the parents which will state that all future absences not accompanied by a doctor's excuse will be considered Unexcused (unlawful or restricted).

When a student of compulsory age has accumulated three (3) unexcused/unlawful absences, the parents will be notified. A written notice will be sent to the parents, which will state that all future absences, except legally supported absences, will be considered Fineable.

Any absence that does not fall into the excused categories above or is not appropriately documented will be considered unexcused. The parent or legal guardian will be notified of unexcused absences by the Cyber Coordinator.

If two unexcused absences occur in a month, a conference will be held with the student, parent/guardian, the cyber monitor, and the Cyber Coordinator to discuss the frequency of the absences, and the work not completed. Three or more unexcused absences in a month will require a conference including the Building Level Principal – at that time an action plan will be created to ensure student success. If a student has ten or more consecutive unexcused absences, he/she will be considered withdrawn from the online program. Compulsory-age students will then be required to re-enroll in the traditional brick-and-mortar school setting with the school district at the appropriate building level.

2020

FAIRFIELD AREA SCHOOL DISTRICT

4840 Fairfield Road, Fairfield, PA 17320   Phone: 717-642-8228 / Fax 717-642-2036

2020-2021 District Calendar   **Board Approved: 2/24/2020**

2021

JULY 2020

S	M	T	W	T	F	S
			1	2	X	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July
3 - Independence Day (District Closed)

January
1 - Winter Vacation (District Closed)
18 - Martin Luther King Jr. (No School)

JANUARY 2021

S	M	T	W	T	F	S
					X	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August
31 - Teacher In-Service

February
15 - President's Day (No School)

FEBRUARY 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

SEPTEMBER 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	X	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September
1 & 2 Teacher In-Service
1 - 5th grade Open House (4:00 - 5:30)
2 - 9th grade Orientation (5:00 - 6:30)
  Elem Back to School (5:00 - 6:30)
  MS Back to School (4:30 - 6:00)
  HS Back to School (5:00 - 6:30)
3 - Kindergarten Orientation (5:00 - 6:30)
3 - Act 80 Day
7 - Labor Day (District Closed)
8 - First Day of School

March
4 - HS Parent Conferences (3:30 - 7:00)
5 - Act 80 Day

MARCH 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October
8 - MS/HS Conferences (3:30 - 7:00)
12 - Act 80 Day

April
1 - 5 Spring Vacation (No School)

APRIL 2021

S	M	T	W	T	F	S
				1	X	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	X	X	28
29	30					

November
12 - MS Conferences (3:30 - 7:00)
12 - Elem Conferences (4:00 - 7:30)
13 - Act 80 Day (All Parent Conferences)
  (10:30 - 12:00 & 1:00 - 2:55)
25*, 26, 27 - Thanksgiving Vacation
30 - Act 80 Day (Teacher Trade-In Day)

May
31 - Memorial Day (District Closed)

MAY 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	X					

DECEMBER 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	X	X	26
27	X	X	X	X		

December
22 - Early Dismissal
23 - Winter Vacation
24 - 31 Winter Vacation (District Closed)

June
9 - Last Day for Students/Graduation
10 - Teacher In-Service Day

JUNE 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

PSSA/KEYSTONE EXAM SCHEDULE

January 4 - 15	Winter Keystone Exams: Biology, Literature
April 19 - 23	PSSA Grades 3 - 8 English Language Arts
April 26 - 30	PSSA Grades 3 - 8 Mathematics, Science & Makeups
May 3 - 7	PSSA Grades 3 - 8 Makeups
May 17 - 28	Keystone Exams: Algebra I, Biology, Literature

KEY:
- Early Dismissal
- First Day for Students
- Vacation (No School)
- Act 80 Day (No School for Students)
- Teacher In-Service (No School)
- End of Marking Period
- District Closed
- Last Day for Students/Graduation

Makeup Days
Dec. 23
Feb. 15
April 1
April 5
June 10 .....

Marking Periods
Nov. 9
Jan. 27
April 6
June 9

- Elementary Teachers need to schedule an additional 3.5 hours of parent conferences on their own.

* Teacher release for evening conferences.

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Parent/Guardian Responsibilities

Parents/guardians of online learning students have the opportunity and responsibility to participate in the education of their children. Parents/guardians are expected to:

- Directly supervise their child's education at home.
- Provide a physical environment conducive to their child's educational needs.
- Discuss with their child the online courses and help him/her throughout the process.
- Establish and accompany the student to a meeting concerning their online program to schedule courses, understand the pacing required to complete the courses, and sign all necessary paperwork.
- Get the information needed to log in to monitor their student's progress.
- Find out the name and contact information for their student's cyber monitor (s) and the Cyber Coordinator.
- Attend any information sessions offered by the district.
- Log in weekly to monitor their student's progress.
- Assist their students in complying with all rules, policies, and procedures of the school.
- Instruct their students on the correct procedure for logging into the program to record their attendance.
- Maintain regular contact with the school and course cyber monitor(s) via telephone and/or email.
- Work with their students and course cyber monitor(s) to ensure successful completion of courses in the designated time frame.
- Ensure that submitted work is completed only by their student in an honest and complete manner.
- Notify the school immediately of any change in their student's contact information or academic status.
- Provide any necessary absent notes to the school office within three (3) school days as required by the Attendance Policy.
- Provide the student with transportation as needed to participate in standardized testing or other school activities.
- Return all materials and technologies to the school in a timely manner upon the completion of course work.

Student Responsibilities

Students participating in a cyber-school program have expectations and policies that must be followed:

- Attend a meeting with parent/guardian to schedule courses, understand the pacing required to complete the courses, and sign all necessary paperwork with the Building Level Counselor and Cyber Coordinator.
- Follow the school calendar.
- Agree to and follow all policies outlined in the Fairfield Area Cyber Education (FACE) Handbook.
- Establish and maintain a weekly meeting/conversation with course monitor(s) via messaging, email, or other arrangements as determined by the student and individual course monitor(s).
- Log in to the program and complete diagnostic tests, tutorials, Mastery tests, End of Semester tests, discussion posts, and other course components. Activities, projects, and other assignments may be assigned outside of the PLATO program; this is course dependent, and these assignments must be completed by due dated provide by individual course monitor(s).
- Contact individual course monitor(s) with any questions and/or problems while taking the course.
- Contact individual course monitor(s) when ready for proctored exam(s), if required by district policy.
- Notify your individual course monitor(s) and the Cyber Coordinator of any planned excused absences.
- Complete all lessons in order as established in each individual course.
- Complete all assignments and work related to the course with honesty and integrity to avoid any form of plagiarism or academic dishonesty.
- Return all materials and technologies to the school in a timely manner upon the completion of course work.

Academic Support and Placement

- Each online course is aligned to the PA Core Standards and is accepted nationally. Courses are provided through the online PLATO program.
- Each lesson contains multiple methods for students to learn the material and accommodate different learning styles. Each lesson has an assessment to gauge student understanding of the lesson's objectives.
- Students enrolling in the online program will work with their Building Level Counselor and Cyber Coordinator to determine proper placement in courses. The school will place the students at the appropriate level taking into consideration previous grades, courses taken, earned credit, academic achievement, assessment scores, and graduation requirements.
- Each student will have a cyber monitor for each individual course that will monitor the student's progress and, if necessary, create interventions to help the student master the objectives.
- Each student will be able to seek assistance from a cyber monitor for each individual course. The cyber monitor will be available to monitor online communication and check student work from 7:25 AM – 2:55 PM Monday through Friday. Additionally, Fairfield Area School District teachers also teach brick and mortar classes during the same timeframe, so cyber student and cyber monitor communication will occur at a time in the teacher's schedule based on their teaching schedule in the building. Cyber monitors will communicate their individual availability with their online students once all schedules are set. This cyber monitor is a highly qualified teacher who can assist the student and answer any content related questions.
- Students are required to attend all state and school mandated assessments. Students should contact the Fairfield Area School District for dates and times of required assessments.
- Students and parents have access to student progress within the online PLATO program.
- Students and parents are encouraged to communicate with course cyber monitors for grade updates, clarifications, and assistance as needed.

Withdrawal, Transfer and Dropping a Course

Withdrawal

Students participating in the full-time online learning model (enrolled in at least 4 courses in a semester) may withdraw from the program provided that the parent/legal guardian indicates **in writing** the reason for withdrawal, the name and location of the public or private school that the student will attend and expected exit date from the program.

Parents may initiate withdrawal from the program by contacting the Cyber Coordinator or the Counseling Department. Parents must fill out the appropriate paperwork with the school district to officially withdrawal their son/daughter from the district.

Transfer

Students enrolled in the full-time online program are permitted to transfer, or complete a change of status, and re-enroll in the traditional brick and mortar program at each building level. Students and parents/guardians will need to complete a "Change of Status" form and meet with the Building Level Counselor or Building Level Administrator in order for the transfer to be completed.

The Fairfield Area School District has the authority to accept or deny any requests for location transfers. Students are expected to continue with their schoolwork regardless of their temporary location. Students with location transfers are still required to participate in state assessments.

Withdrawal, Transfer and Dropping a Course (cont.)

Dropping a Course

Students have a two-week window to drop an online course without incurring a penalty. The two-week window starts from the first day the course is assigned to the student and/or the first day school is in session for the quarter/semester and includes weekends. If a full-time online student drops a course, they have three (3) days to enroll in another course to maintain their full-time status. If the student does not enroll in another course, they will be dropped from the online cyber program and enrolled in the appropriate courses as determined by the student's grade level, academic status, and graduation needs at Fairfield Area High School.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under the applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he/she reaches the age of 18.

Fairfield Area School District follows the FERPA act and requires that any requests for academic records be made to the school of residence where all academic records will be maintained. The local school of residence can assist with questions pertaining to FERPA and students enrolled in Fairfield Area School District online learning programs.

Student Records

A file will be maintained for the student while enrolled in the online learning courses at the Fairfield Area School District. This record will contain only verified information of educational importance and may be used only for the benefit, promotion, or welfare of the student. All material in each student's file will be confidential, and access to the file is strictly limited to personnel at the local school and parents/legal guardians.

Special Education Services

Fairfield Area School District is required under the Individuals with Disabilities Act (IDEA) to ensure educational services to students with disabilities. Students with Individualized Education Plans (IEP) or 504 plans will be accommodated within the PLATO courseware. All SDIs (Specially Designed Instruction) and accommodations will be provided, and a certified special education teacher will monitor student progress towards goals and report on them quarterly. The district will work with the parent/guardian and the student to ensure that the student receives the proper modifications outlined in any IEP, GIEP, or 504 plan. A parent must contact the district if they would like to have their child tested for eligibility for special education services. Any questions concerning special education services should be directed to the district's Director of Special Education.

Grading

Students are assessed on criteria such as assessments, quizzes, essays, tests, and forum discussions in the PLATO program and, depending on the course, additional projects, activities, and assignments. Students and parents have access to student progress by logging into the PLATO program. Grades for assessments and tests taken within the PLATO program can be viewed as soon as completed. When a student submits work to be graded by the course monitor, the monitor will have the work graded no more than three (3) days after the work is submitted. Students and parents are encouraged to communicate with course monitors for grade updates as needed.

Students are permitted to make up missed assignments without grade penalty due to excused absences. Cyber monitors will closely monitor student make up days and communicate with the Cyber Coordinator. Students will be given at least two school days for every missed to complete the assignments or tests missed after an absence. If work is not completed, the Building Principal will be notified and may require a conference.

Students are permitted to retake any major test that he or she has failed. The student must request a retake from the cyber monitor and notify them of the request. The higher score will be accepted as the final score and factored into the student's overall average for the course. Final course grades will be reflected on the student's report card at the completion of the course/semester as well as the student's permanent transcript. See the High School grading scales below:

Grading Percentages, Equivalent Letter Grades, and corresponding Quality Points

Percentage Score	Grade on Report Card	GPA Numerical Value(Quality pts)
98-100	A+	4.333
94-97	A	4.00
90-93	A-	3.667
87-89	B+	3.333
83-86	B	3.00
80-82	B-	2.667
77-79	C+	2.333
73-76	C	2.00
70-72	C-	1.667
67-69	D+	1.333
60-66	D	1.00
0-59	F	0.00

Final Grades - The table below is used to determine a students' final grade based on averaged quality points.

Grade on Report Card	Quality point range
A+	4.17 and above
A	3.84 – 4.16
A-	3.51 – 3.83
B+	3.17 – 3.50
B	2.84 – 3.16
B-	2.51 – 2.83
C+	2.17 – 2.50
C	1.84 – 2.16
C-	1.51 – 1.83
D+	1.17 – 1.50
D	1.00 – 1.16
F	0.00 – 0.99

Testing/PLATO Work Policies – High School Building

Mandated Testing/State Testing

Students are required to participate in all school and state mandated assessments. The Building Level Counselor and/or Cyber Coordinator will communicate with the district cyber students on the date and time that they are to arrive at the high school to take specified assessments.

PLATO Coursework

Students may request to take an exam or complete PLATO cyber work in the high school building with prior communication to the cyber monitor and Cyber Coordinator. The student will work with the cyber monitor and the Cyber Coordinator to arrange when and where the student will report to complete work in a supervised setting.

Graduation Requirements

Students will work with the Cyber Coordinator and Building Level Counselor to ensure proper course placements and credit fulfillment in order to meet graduation requirements. Credit Recovery courses are available for students as needed on a case by case basis. Students should be aware of graduation requirements and consult the High School Course Catalog for more information. Any questions concerning course credits and graduation requirements should be directed to the Cyber Coordinator and Building Level Counselor.

Field Trips and Social Activities

Online students are encouraged to participate in school sponsored activities. Students must comply with all school district policies, complete proper permission forms, and not have any disciplinary referrals. Students wishing to attend field trips or social activities must first notify the Cyber Coordinator and make proper arrangements with the district. Once arrangements are made and permission is granted, the Cyber Coordinator will then notify cyber monitors and confirm with the student. Students are responsible for all missed work. Students should remember to follow the rules and policies of the district when attending school functions. They should remember that they are representing Fairfield Area School District when at a school function and should act appropriately. Full-time online learners are not permitted to drive to school sponsored field trips that are located off district premises; the student must report to the school building and use school sponsored transportation provided to and from the event.

Athletic and Club Eligibility

Students wishing to participate in sports need to express interest to the Athletic Director. The Athletic Director and Cyber Coordinator will then monitor the student's progress and grades. The cyber monitors, Cyber Coordinator, and Athletic Director will work with parents, students, and coaches if the student is in danger of academic probation.

Code of Conduct
DISCIPLINE

In a school setting, as any institution, all must work together to create an environment conducive to learning. Responsible behavior in which student's accord respect to one another and their faculty must accompany the rights of students if learning is to occur.

Rules and regulations and the disciplinary actions needed to enforce them are necessary to ensure that students have the greatest educational opportunities possible. Any student who persists in interfering with the rights of others and ignores repeated warnings may be subject to the following Student Conduct and Discipline Code.

The following is a list of acts of student misconduct and their subsequent placement in the hierarchy of levels of discipline. This list does not attempt to cover all the possible acts of student misconduct. The administration of Fairfield Area School District reserves the right to change/modify the discipline consequences in order to cover all infractions and situations. Equity and equality will be used to protect the educational integrity of Fairfield Area School District.

Code of Conduct (cont.)
LEVELS OF CONSEQUENCES – DISCIPLINE

Level I - Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school.

    Level I: Disciplinary Options/Responses
- Verbal Reprimand
- Behavioral Contract
- Counseling
- Withdrawal of Privileges
- Parent Conference
- Detention

    Level I: Behaviors
- Disruptive behavior (campus, classroom and bus)
- Dress code violation
- Noncompliant
- Leaving class without permission/Out-of-Assigned Area
- Public display of affection – (PDA)
- Inappropriate language
- Tardy to class/school

*Multiple violations of the same behavior may result in the student receiving a higher discipline level consequence.

Level II – Misbehavior whose frequency or seriousness tends to disrupt the learning climate of the school.
These infractions, which usually result from the continuation of Level I misbehaviors, require the intervention of personnel on the administrative level because the execution of Level I disciplinary options has failed to correct the situation. Also included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective actions on the part of administrative personnel.

    Level II: 1-3 Saturday School/In-School Suspension(s)
- Continuation of unmodified Level I misbehavior
- Aggressive or provoking behavior
- Cutting class
- Leaving school grounds without permission/Truancy
- Profanity
- Failure to serve assigned office detention/Violation of detention rules
- Possession of stolen property/stealing
- Improper or negligent operation of a motor vehicle
- Using forged notes/excuses/school forms/Dishonesty
- Abusive/Obscene writing

Violation of ISS/Saturday School rules will result in at least one day of out-of- school suspension and the original ISS/Saturday School may be rescheduled.

*Multiple violations of the same behavior may result in the student receiving a higher discipline level consequence.

Level III – Acts directed against persons or property but whose consequences do not seriously endanger the health or safety of others in the school.
These acts might be considered criminal thus resulting in the intervention of law enforcement authorities. Corrective measures which the school should undertake, however, depend on the extent of the school's resources for remediation of the situation in the best interests of all students.

Level III: 1-10 Out-of-School Suspensions
- Continuation of unmodified Level II misbehavior
- Bullying, Intimidation, Harassment, Discrimination
- Possession/Use of tobacco products and paraphernalia (lighters, matches, e-cigarettes, vapor pens, etc.) (includes a referral to Magistrate)
- Obscene gestures/Indecent acts or photographs
- Fighting – 1st contact = 5 days; offensive return contact = 3-5 days
- Theft
- Extortion
- Gambling
- Unauthorized entry into the building
- Defacing/damaging school or private property
- Disrespect to school personnel (cursing, vulgarity, etc.)
- Technology abuse

*Multiple violations of the same behavior may result in the student receiving a higher discipline level consequence.

**All out-of-school suspensions require contact between an Administrator and the parent(s)/ guardian(s) prior to the reinstatement of the student to school.

Level IV – Acts which result in violence to another's person or property or which pose a direct threat to the safety of others in the school.
These acts are clearly criminal and are so serious that they always require administrative actions which result in the immediate removal of the student from school, the intervention of law enforcement authorities, and action by the Board of School Directors.

Level IV: 5-10 Out-of-School Suspensions
  (POSSIBLE RECOMMENDATION FOR EXPULSION)
- Assault, battery and/or stalking of school personnel or peer
- Arson
- Terroristic Threats (Policy #218.2)
- Felony
- Fireworks
- Fire alarm (setting off, tampering with, etc.)
- Hazing
- Possession/Use/Sale of alcohol
- Possession/Use/Sale of illegal or look-alike drugs/controlled substances/paraphernalia/solvents
- Possession/Use of a weapon (Policy #218.1)
- Pornography

**All out-of-school suspensions require contact between an Administrator and the parent(s)/ guardian(s) prior to the reinstatement of the student to school.

**Please Note: other courses may be available depending on teacher schedules and student needs. Hybrid options (a mix of online and brick and mortar courses) may also be available.

English Courses

FASD English 9

FASD English 10

FASD English 11

FASD English 12

Social Studies Courses

PLATO Course Civics

PLATO Course US History (titled American Cultures in the building)

PLATO Course World History

FASD POD/Economics

Math Courses

FASD Algebra 1

Algebra 2

FASD PreCalculus

Science Courses

FASD Biology

FASD Earth and Space Science

PLATO Course Life Science

FASD Physical Science

FASD Physics

Physical Education and Health Courses

PLATO Course Health (Quarter Course)

PLATO Course Physical Education (Quarter Course)

Physical Education - Google Classroom (Quarter Course - after completion of PLATO Course Physical Education as listed above)

Business Courses

FASD Accounting 1

PLATO Course Consumer Mathematics

FASD Financial Math

FASD Personal Finance (Quarter Course)

Family and Consumer Science Courses

FASD FCS Basic Foods (Quarter Course)

FASD FCS Child Care (Quarter Course)

Other Elective Courses

FASD Career Explorations

Remediation and Proficiency Development Courses - as assigned per state testing results

Algebra 1 Remediation Part A and B

FASD Biology Proficiency Development

FASD Biology Skills

Math Skills

Literature Skills

Credit Recovery Courses: available per student need/graduation requirements.

PLATO Student Log-in Information

Web Address:
- https://ple.platoweb.com
- Operates best in Google Chrome
  - It will not work correctly in Mozilla Firefox

Login:
- Account Login: fasd
- Plato Name: first name, last name (no spaces); Sample: harrypotter
- Password: School ID Number
 - Password for non-Fairfield students: Fairfield

Assignments:
- All of your assignments will show up on the main screen. You may access the work directly from there.
- You may also access it by clicking on the "All My Work" icon at the top of the screen.
- You will need to click on "All Activities" to open the individual course.
- Go through the entire course. All work must be completed for the course to be considered complete and a grade to be issued.
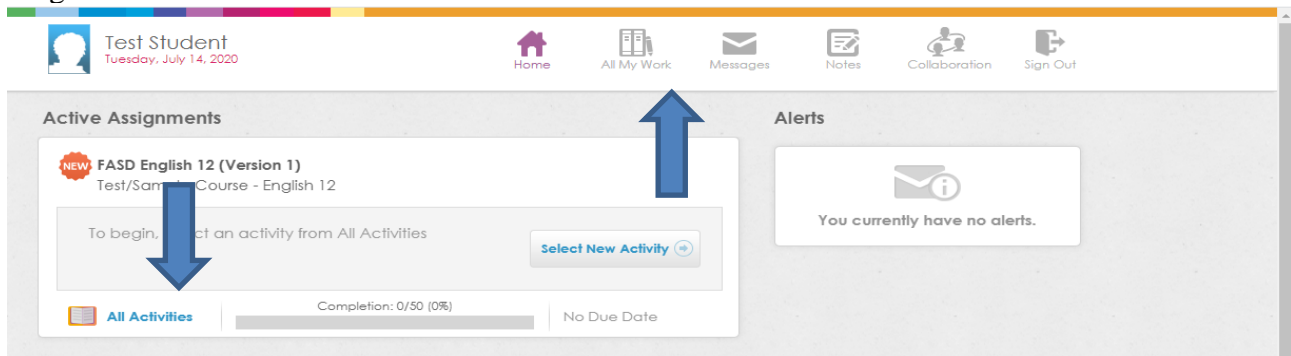
Contacting A Teacher:
- Click on Messages icon once logged into PLATO
- Click blue New Message icon
- Navigate to teacher's name in the "To:" field; select teacher
- Add a Subject to your message, compose your message (please be professional!), sign your message, and send
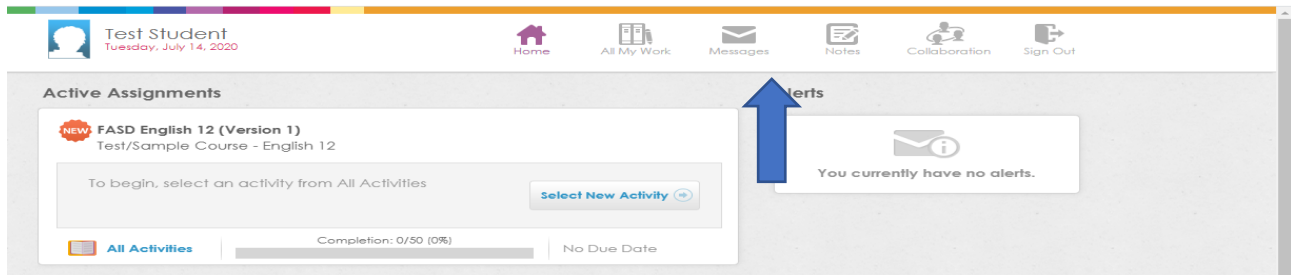
Administrative/Technical Questions:
- Kayla Martin – Cyber Coordinator
- martink@fairfield.k12.pa.us; (717) 642-2004 (High School Office phone number)